



East Windsor Parks & Rec is hiring for Summer 2022!

Camp Director
Assistant Camp Director
Camp Counselors
Swim Instructors
Lifeguards
Gatehouse & Snack Bar Staff



**Applications can be printed at www.EastWindsorRec.com and returned
to 25 School Street, East Windsor CT 06088. Call 860.627.6662 with
questions or for more information!**



EAST WINDSOR
PARKS & RECREATION

Job Descriptions

Camp Director / Assistant Camp Director

Candidates should have previous experience as a camp counselor or in a similar position. Applicants should be decisive, flexible, responsible and possess strong leadership skills. The Camp Director and Assistant Camp Director will work closely together and be responsible for supervision, guidance and direction of all camp counselors as well as organizing the day to day schedule of summer camp. They should be comfortable communicating with parents and handling issues as they may arise.

Summer Camp Counselors

To succeed as a Camp Counselor, applicants should be upbeat, decisive, and responsible. You should also be organized and possess strong leadership skills. Staff must have previous experience working or volunteering with children, be self-motivated and able to make quick decisions with minimal oversight. Camp Counselors will be responsible for organizing daily games and activities for campers, as well as supervising campers on field trips and at the waterfront daily for camp swim.

Lifeguards

Lifeguards are responsible for scanning their assigned zone, recognizing potential emergency situations, and responding accordingly by enforcing facility rules and regulations utilizing training from the American Red Cross. Applicants must hold a current lifeguard certification or be enrolled in a lifeguard class. Lifeguards are considered the first responders to all emergencies at East Windsor Park.

Swim Instructors

Swim Instructors are responsible for providing high quality swim lessons during the summer months. Instructors must be able to provide feedback to both students and parents, while also maintaining the safety of all students during lessons. Applicants should hold a current water safety instructor certification or have prior experience teaching swim lessons. Experience in lifeguarding and mechanics of swimming is also preferred.

Gatehouse & Snack Bar Attendants

Gatehouse & Snack Bar staff are responsible for taking in admission at the gate and operating the snack bar. This includes such responsibilities as money handling, operating grills and fryers, keeping inventory of supplies and cleaning. Potential applicants should be self-motivated, organized and personable. Prior experience with handling money and/or food service is a plus.

All applicants should be 16 years of age or older. Applications are available to download and print online at www.EastWindsorRec.com or on the Town of East Windsor website. Hard copies can also be made available by calling the Parks & Recreation Office at 860.627.6662. Completed applications should be returned by mailing to Parks & Recreation, 25 School Street, East Windsor CT 06088 or placed in the black drop box outside of the Town Hall Annex at the same address. Questions can be answered by calling 860.627.6662. Season runs from June to end of August with additional opportunities to work special events throughout the year.